



Community Field Guide
2023-2024

Introduction

One delight in creating a school is the opportunity to purposefully design an education program and environment that grows out of the school's foundational beliefs. We believe it is absolutely essential that all of us, students, teachers, and parents, have a commonly shared vision for Chinook. The common vision, as outlined in the school's charter, is what holds Chinook together and makes our school unique. The purpose of this field guide is to attempt to clearly define the actions and policies that support and strengthen our shared vision for new members of our community.

This book is arranged alphabetically and therefore the order does not imply importance. We think all these topics are important. Also, this is a place to begin, not a complete list of everything we do at the school. As teachers continue to grow and change professionally, Chinook will naturally reflect their development. Therefore, this field guide will continue to evolve.

If you have questions this document doesn't answer, please start by asking them in the Take Home Journal (THJ), a weekly letter between you, your child, and your child's teacher. If the question is more immediate, please contact your child's teacher before or after school or send an email.

Administrative Assistant (School Secretary)

Our one Administrative Assistant is extremely busy. She completes the mounds of paperwork required by the school district and the state along with many other essential tasks. Just like the students, she needs long uninterrupted work periods. Multiply your one simple question by 100 to get an idea of the number of interruptions she can have in a day! Please make student after-school arrangements before the school day begins and do not ask the Administrative Assistant to track down your children for this planning.

After School Pick Up/Dismissal

Students are to be picked up at 2:45 Monday through Thursday and by 12:45 on Fridays. Picking up your child on time is imperative, as teachers often have meetings to attend or work to be done. We ask you to remember that after school is NOT free time. It is the scheduled planning time for teachers and staff to prepare for the coming week. Finally, students in the hallway after school shall remain with their parents and are not allowed to wander, regardless if parents are in the building.

We ask that you come inside the building to pick up your child in person. We want to make sure that your child is safely in your hands before she/he leaves us.

Age Groupings

- Novice – Kindergarten
- Apprentices – grades 1, 2, 3
- Pioneers – grades 4, 5, 6
- Mentors – grades 7, 8

All-School Letters

Usually every other week, families will receive a school letter. This letter gives important information about changes in schedules, new happenings at Chinook, and policy reminders. It is our way to talk directly with you about school issues. This letter is emailed to parents. This is an extremely important way for you to stay in touch with the happenings of Chinook, so do take the time to read it.

All-School Meetings

These are great times! The whole school meets together one Friday morning each month. Each class takes turns leading the meeting and each one looks different. If you are in the building at the time, please come.

Annual Report

Each spring, Chinook is required to give an annual report to the Fairbanks North Star Borough School District School Board. We all work together to compile the written review of the year. This report goes to each member of the district school board, and specific individuals in the district central office. In either April or May, two teachers give a public oral presentation at a monthly district school board meeting.

Assistants

Chinook is fortunate enough to have full-time assistants throughout the school. As teachers, we place a high value on the individual teaching that this support allows. We give up other budgetary items in order to offer a smaller student-to-adult ratio for your child. The assistant follows the instructions of the classroom teacher(s).

Please remember that the assistant in your child's classroom is not the adult in charge of discipline or curriculum. If you have a concern or an issue, please go directly to the teacher.

Attendance Policy

Building doors open for student entrance at 7:45. Please do not ring the doorbell before this time. Students arriving after 8:15 will be marked as tardy. Parents need to call the front office to excuse any absence. The parent is responsible for getting the child to and from school at the appointed times. We believe it is important for students to be in school in order to learn. For that reason, the Chinook Board created the following school policy regarding attendance:

- School starts promptly at 8:15 a.m.
- School ends at 2:45 PM Mon-Thurs and 12:45 on Fridays.
- Students are expected to be on time and attend school on a regular basis.
- Students will attend school unless they are unable to function at school due to illness, including fever. A phone call to the school will excuse the child's illness, but the absence will be recorded in the student's permanent record. Medical, dental, and other appointments are to be scheduled after school whenever possible.
- After ten absences or twenty tardies and/or late pickups, the intervention team will determine if these absences or tardies are negatively impacting the student's education. If so, the situation will be considered with the parent in attendance at an Intervention Team meeting to determine if there is a violation of A.S. 14.30.010, the Chinook Parent Policy Agreement, or the Chinook Student Policy Agreement forms.

In the event the temperature at the airport is -40 or colder at 6:00 a.m. on a school day, all students who are absent will be counted as "excused" absences. No students will be counted as tardy on these days.

Parents will try to schedule vacations in conjunction with school breaks and holidays. A vacation is considered an absence unless a Learning Contract has been signed in advance and subsequently followed. If such an educational learning contract is followed and meets teacher expectations, it will be considered continuous learning and a student contact day rather than an absence.

Budget

As a charter school, we have a set and specific budget. Other schools have a central reserve to draw upon when resources are low; we do not. We do not have unlimited funds. In addition, set budget

amounts, such as salaries, insurance, lease payments, etc. are non-negotiable. For that reason, the teachers are always mindful of how money is allocated.

Celebrations/Gifts

We do **not** celebrate holidays at Chinook. We believe they are a family activity of choice. There may be after-school studios or carnivals that have holiday themes. Students can then choose to participate if they would like to and their families agree (see Studios).

For birthdays, students are welcome to bring a special snack that will be shared at lunch time or at the end of the day. We will **not** sing the birthday song, but students can practice their grace and courtesy skills by wishing a happy birthday and may participate in a Montessori birthday tradition. No academic class time will be dedicated to birthdays or holidays.

Chinook Board

The charter school law requires each charter school to have an Academic Policy Committee (APC). The Chinook board (what we call our APC) meets once a month and is composed of three parents and four teachers. We hold an open meeting, meaning that anyone may attend to listen to the board's actions. (There are closed meetings when specific student and parent issues are addressed.) Notice of meetings are shared with the school community prior to the meeting taking place. The Board's purpose is to maintain the vision of Chinook and foster community. It also provides a forum for parents to present ideas and concerns. The first fifteen minutes of each meeting are set aside for parent input.

After each monthly meeting, the Board posts minutes that are shared with the parent community via the school website.

Each parent position is a three-year term. The positions rotate so that only one new parent is elected each year. Election procedures are:

- a) In the spring the Board sends a letter to all parents asking for expressions of interest.
- b) The Board reviews all timely expressions of interest with the primary responsibilities of the Board in mind. The Board also ensures that a candidate meets the following qualifications: the applicant has been a Chinook parent for at least 2 years and has fulfilled all parent volunteer hours.
- c) Elections are held no later than the end of the fourth week of the new school year. All parents are welcome to vote on the candidates the Board has determined are eligible.

Chinook -- School Name

The school is named after the Chinook winds – the warm winds of change. The school is **not** named after the salmon.

Choice

You will hear this word, choice, often and it refers to two things. First, it can refer to the piece of work itself. For example, "What choice are you working on?"

Second, it refers to the student's ability to choose the specific piece of work to do next. We follow Montessori's philosophy that children need to have flexibility in learning. In other words, students need to have the opportunity to be able to spend the needed length of time to do the required work as well as have the opportunity to decide when that work will get done. We know from brain research that we all learn more when we have the element of choice within the learning environment.

Choice does not mean that a student doesn't have to do the work s/he is provided. Completion of choices is expected; the student determines the order in which choices are accomplished.

Competition

A foundational aspect of Chinook is that children learn to work and spend time together in a peaceful and caring environment. This philosophy promotes internal and personal competition rather than setting one child against another. In an effort to create this environment, we don't engage in competitive activities; rather we create situations where helping and aiding each other is the major focus.

Activities such as spelling bees, Battle of the Books, and the District Science Fair can be coordinated via Studio (see further down) where interested students can participate.

Discipline

We believe that parents should be involved in this aspect of their child's life. Therefore, if we cannot work out a problem with a student, the parent will be called. If the problem cannot be solved over the phone, then we request that the child be picked up immediately and taken home.

We also ask parents and students to sign the Student and Parent Policy Agreements when entering Chinook. We believe that if parents and teachers work as a team, students will develop self-respect and self-discipline.

For major infractions Chinook staff follow the Fairbanks North Star Borough District Discipline Policy. The Chinook Intervention Team decides on disciplinary steps. You can find the district discipline policy on the district website or by using the QR code to the right. Please read this policy and review it with your children.



Expectations

This is a term used in the Apprentice, Pioneer and Mentor rooms for the list of required choice work due within a specific amount of time. All students are "expected" to use their time wisely and complete expectations in the allotted time. These expectations teach students self-discipline and time management skills that will be necessary as they grow older.

Family Groups

Age-related classrooms are considered Family Groups. The Novices, Apprentices, Pioneers and the Mentors are Chinook's Family Groups.

Fairbanks North Star Borough School District School Board

Under the State of Alaska Charter School law, we report to The Fairbanks North Star Borough School District School Board. They have the power to grant us a charter and the power to withdraw it.

Family Meetings

We have one family meeting per trimester. These will be announced in All-School Family Letters. Generally, these meetings start promptly at 6:00 p.m. and end at 7:00 p.m. The purpose of the meetings is to share information and ideas, as well as keep all parents informed and involved with the issues of the school. Coming to the parent meeting counts as one hour of volunteer time. We encourage all to attend as this communication and shared time and experience will keep Chinook's community strong.

Foundational Aspects

These ideas and ideals guide our school. You will find a framed copy in the main hallway. They are also listed in our charter.

Friday – Early Dismissal

Since teachers have very limited planning and preparation time during the week, students are dismissed at 12:45 p.m. on Fridays. We really need this time to make your child's education all that it can be, so it is essential that all students are picked up on time. We also prefer not to schedule meetings with parents on Friday afternoons so we can get caught up on the week's work and prepare for the next week. This time allows for teachers to team up and plan cooperatively. Thank you for respecting this important planning time!

Go-Out Groups

Following the Montessori philosophy, we frequently send Go-Out Groups into the community. Go-Out Group consists of small groups, classrooms, or family groups with parent and/or teachers chaperones. Students, parents, or teachers initiate these outings by contacting the site and arranging transportation. On their return, they share their information with the rest of the family group in some fashion. This self-initiated, hands-on learning can contribute a sense of purpose to our students' education and help them feel more connected to the wider community.

Participation in a go-out group is a privilege. Students earn the right to participate; it is not a "given." Expectations while "out in the world" are the same as when students are at Chinook. If positive behavior is not present, the driver should return the student(s) to school. Drivers need to know that they are liable if an accident occurs. Information about upcoming Go-Out Groups is relayed through teacher communication such as newsletters, digital platforms, etc. Permission for Go-Out Groups is given at the beginning of the school year by signing the Parent Policy Agreement (See Appendix).

Grading

When we wrote our charter, we waived the school district's assessment procedures. We created our own report card that places emphasis on the social aspect of learning. The Pioneers and Mentors are the only two groups who receive a traditional letter grade on report cards. They receive grades in both literacy and math. During portfolio preparation, the Mentor and Pioneer teachers meet individually with every student and complete the report card together. Through examination of evidence and negotiation, grades are determined. This process helps students take responsibility for the quality of their work and the effort they put into it. The Novices and Apprentices are assessed by using the terms: Emergent, Developing and Fluent. If you have any questions, ask your child's classroom teacher.

Graduation

The graduation of our 8th graders is a whole school celebration. **Everyone comes** – not just the families of the graduates. Each family group has a part in the ceremony. Traditionally the Novices sing, the Apprentices write poems, the Pioneers present quilts, and the 7th Graders give "high school" gifts.

The teachers lead the ceremony. Each graduate receives a ring engraved with the name of the school and the graduation year. Also, the graduates display their passage projects for the Chinook community to see.

The whole school practices either the day before or the day of graduation at the graduation site.

Head Teacher

We have a dedicated Head Teacher position. This teacher will work with our administrative assistant to manage the school. As a collective we hold and implement the vision of Chinook, its philosophy, methods and history. We train new teachers as they join our staff and they learn to carry the vision forward. As a team we examine every decision or change in relation to our charter and our philosophy.

All teachers serve on the intervention team for part of the year to handle discipline and academic concerns. We work very closely as a team believing that several minds will contribute the most well-rounded ideas and thought-out solutions to conflicts.

Homework

Homework is purposefully kept to a minimum to allow all students to take part in sports, music, and family activities. However, students may have reading or math homework. The length of assignments increases, of course, as the students grow older.

Intervention Meeting

If a student is struggling academically, has poor attendance, too many tardies or disciplinary problems, an intervention meeting is called. An intervention meeting is also called if a parent has a concern that has been discussed and not resolved with the classroom teacher. Generally three teachers, the student, and parents or guardians (when applicable) are expected to attend the meeting. During the meeting the concern will be voiced and the team will work together to resolve the problem. A plan of action will be created and consequences for not following through with the plan will be discussed. We are a public school and do follow the Fairbanks North Star Borough School District discipline policy.

Intervention Team

This team is designed to offer students, parents, and teachers additional support when resolving academic, attendance, discipline, or communication problems. The team of teachers works with parents and the student to try to find solutions to the problem at hand. The intervention team also meets about major infractions and decides what disciplinary action should be taken according to district guidelines. The team functions as a school principal and vice-principal would in another public school. This team is comprised of two teachers along with the classroom teacher of the student attending an intervention. The intervention team members rotate by trimester. Ask any building teacher who is currently serving on the intervention team.

Jobs

We believe it is important for the students to have pride and ownership regarding the school. Therefore, students are assigned jobs in the classrooms such as taking care of a pet, setting tables for lunch or dusting shelves.

Kids' Closet

This space is specifically designed for students. It is here they can find paper, binders, folders, markers, colored pencils and crayons. Students are responsible for keeping this area neat and tidy. This is their resource center and not a place to "hang out." Both doors are expected to stay open.

Learning Contracts

We believe that learning takes place everywhere. Since many of our families travel, and we have parents and students willing to learn on the road, we have created learning contracts. Much learning that happens in the classroom can never be reproduced, so even with a learning contract, students do miss information and learning opportunities.

If a family is interested in a learning contract, they need to complete the [Learning Contract Lesson](#) and pass the quiz (available on the Chinook website). This lesson and quiz needs to be completed each year. Parents must also let a teacher know at least two weeks in advance of the needed learning contract. The parent and student need to create a learning plan describing what they will study while away and how they will keep up with classwork. Next, parent and student schedule a

meeting with the teacher to review the plan and accept any teacher additions to the plan. The contract needs to be signed by the student, teacher, and parent in advance of leaving. The student is then expected to turn in all the work within the first five days of returning to school. If the work is not completed and turned in, then all the days missed are considered absences.

Learning contracts are designed for unusual and special trips that have obvious learning opportunities. They are not designed for quick trips to Anchorage to shop or to visit Grandma. We have several breaks in the year that should be used for scheduled travel. Students and parents must dedicate time while traveling to learning and recording the learning; otherwise, they should opt for absences from school. Learning Contracts will not be permitted during portfolio preparation weeks. (See Appendix: Learning Contract)

Lines of Communication

If parents have questions or problems with a school or classroom issue they communicate, first, directly with their child's classroom teacher. This communication could come in the form of an email or phone call during school hours. If parents feel this parent-to-teacher communication is not working, they may ask for an intervention team meeting to resolve the problem. At this meeting the parents, with a team of two teachers and the classroom teacher, will work to resolve the situation. If the team decides the issue needs to be taken further, the issue will then go to the Chinook Advisory Board. For teachers to feel respected, it is essential that parents follow these lines of communication. Chinook teachers work hard to be open to your concerns and questions. Gossip about questions or problems only serves to deteriorate the Chinook community so please model healthy communication.

Lottery

Chinook is required by state law to hold a random lottery in which all new potential families are ranked in numerical order. The whole lottery process has very specific procedures that are found on our website.

Lunch Protocol

At Chinook, teachers eat with the students. This gives us an opportunity to model table manners, and chat informally and get to know our students. We use tablecloths and candles for all eating areas. Students are expected to remove their lunch and place it on either a tray or a specific dish. One goal is for students to have a peaceful, relaxing lunch while practicing good table manners. Another goal is to give students the opportunity to sit with and get to know various classmates and to engage in "meal-time" conversations about everything from nutrition or favorite books to recent movies or their outside interests.

Students clean up after lunch by scrubbing and drying the trays or dishes, putting personal lunch containers away, folding tablecloths and returning the candles.

Mailboxes

Each family has a mailbox located at the front of the school. Please check yours daily for important information. Students should not check their mail during school hours.

Medical

Chinook does not have a nurse. All teachers and assistants are certified in CPR and 1st Aid. SchoolCare/Caredox is where you can give permission for over the counter medications and update allergies. A Chinook staff member will call or send a letter home to a parent or guardian prior or after giving any medications. If you need to send in any medication (short term, long term, allergy, etc.), we will need an additional form filled out (done on SchoolCare/Caredox). Paper copies of forms can be

found on the [nursing services](#) website. All medication will be locked up in the office. Please consult the [Wellness Check](#) to determine if your child is healthy enough to come to school.

Montessori Philosophy

We are a Montessori school and follow the tenets proposed by Maria Montessori:

- Teachers teach through unending respect for the child and faith in them.
- Teachers must create a nurturing, supportive, caring environment giving the child a variety of opportunities to grow and flourish.
- Parents and teachers are significant and influential in the child's life and important partners in the child's learning.
- Children learn to work and be together in a peaceful and caring environment where everyday kindness and courtesy are shown.
- By coming to understand and accept that they have a responsibility to others, children develop a clear sense of values and social conscience.
- The child's mind should be opened to the great intellectual effort and satisfaction from doing hard work.
- The child needs to work with hands as well as the mind, therefore, corresponding physical movement should accompany every mental effort.
- Children are consciously connected to the local, national, and global communities and by offering service to others. Children explore, understand, and begin to grow into full and active membership in the adult world.
- Children should experience individualized instruction, small group learning, and developmentally appropriate practice.

Multi-Age Classrooms

With the exception of the Novice group, all family groups are multi-age. This grouping has several advantages. It gives us more time to truly get to know your child and his/her individual learning patterns. We know that students learn from each other. With multi-age groups, more opportunity exists for a wider range of sharing of knowledge. Also, students have more leadership opportunities as they work with younger classmates and take on more family group responsibilities when they become the "older" members of the group. Multi-age classrooms create a less competitive, more nurturing environment, and students learn to help one another. Finally, with a multi-age group, teachers have the flexibility to individualize learning according to the specific needs of individuals and small groups.

Open Doors and Room Archways

Chinook is a community of learners and for that reason, we leave our interior doors open. It gives each family group an opportunity to practice living and working with others. Students learn to respect other members in the learning community by recognizing the need to monitor the noise level as well as activity level.

We find the open doors and archways inviting, and since we encourage fluid cross-age groupings, it gives everyone easy access to each family group. We also place great emphasis on parents as members of the Chinook community, and the open doors encourage all parents to be a part of any family group within the school.

We do shut doors, but these times are rare. Specific instances could be when a group needs to discuss a sensitive issue or when the family group is working on a special project like Pioneer quilts, testing, or play practice.

With all the family group doors open, it is important to use soft voices throughout the building.

Parent Community and Communication

Parents are an invaluable part of the Chinook community. Parents help organize Go-Out Groups, guest speakers, graduation activities, studios, display cases, and so much more. Parents are fundamental on Pioneer quilting days and on field trips of any family group. There are so many ways you can help the school! On top of this, parents are childrens' most important teachers.

Teachers work hard to create excellent communication with parents. All teachers communicate with parents in Take Home Journals, and often talk to parents before and after school. We want to keep communication open and healthy with all members of the community. For more details see sections titled: Family Meetings, Lines of Communication, and Take Home Journals.

Parking

Please be aware that our parking area is limited. Please park in the appropriate places only. We ask that during drop off times, drop off students in front of school doors, and if you are escorting children into the building do not park in the spots in front of the building. Please use additional parking in the dirt lot or by the MPR. This is to avoid children walking in between moving vehicles. Since our students come in assorted sizes, please drive cautiously and slowly through our parking area. Little ones tend to dart out, so we must all be very careful with our driving. (See Chinook Morning Drop off Guidelines and Parking Lot Guideline in Appendix)

Passage

Passage is a year-long process required of all Chinook 8th graders. It is a highly significant reflective process for the graduate that builds self-confidence and internal responsibility. Mentors complete a physical challenge, a community service, an apprenticeship, and more as they move through this final Passage. Everything learned in Chinook leads up to the responsibility of completing Passage.

The purpose of Passage is to provide a visible forum in which graduates show themselves, family, teachers, and other Chinook students, that they are ready to handle the demands of high school. Passage work is done in addition to all the normal learning requirements in the Mentor Rooms.

There is also a passage project that is completed by all 3rd grade and 6th grade students to demonstrate they are ready for the next family group. It is one of the ways that we assess our students and their readiness for the next level of their education. The 3rd graders complete a research project, which is completed at home and shared with their class and parents prior to the end of the school year. The 6th graders complete a service project outside of school time and present their project to all Pioneer students and family members.

Personal Responsibility

This fundamental theme at Chinook asks every student to exhibit personal responsibility in every situation – in the classroom, on the playground, and in public areas. This means the students will assume responsibility for their own actions, good or bad; they will act in a manner that doesn't hinder the learning of others; they will participate in educational opportunities that challenge their personal level of learning; they will be positive models for younger members of the Chinook community.

Phones

We'd love to have phones available for everyone, but as we learned, some students take advantage of having them around. Often students want to arrange a playdate at the last minute. All arrangements should be done prior to coming to school.

All students should keep their cell phones turned off during the school day. Students may need to turn in their cell phones to their classroom teacher if they are not following the rules. Mentors should keep their cell phones in their backpack unless specifically given permission to have it out.

Physical Education

Physical opportunities will take place on the playground or in the Multi-Purpose Room during the school day. These choices build coordination skills, balance, teamwork, good sportsmanship and goal-setting skills as well as an understanding of exercising for a healthy body and mind.

Playground Rules

- Stay in sight of staff at all times.
- Gentle play only.
- Keep hands and feet to yourself other than tag.
- Stay off the top of the picnic table.
- Benches are for sitting.
- Rocks and snow should not be thrown.
- Novices and Apprentices must play tag away from the equipment.
- Don't pick up the other students.
- Outdoor shoes and proper gear are required to go out to recess.
- Be respectful of any playground projects and realize that what you create may be different tomorrow.
- You may only use equipment that you can reach independently.
- Ask before you join a game so the teams can remain even.
- Follow the rules of the game.
- Show good sportsmanship.
- Stand in line quietly.
- Walk quietly in the hallways.
- Go straight in and out when going to the restrooms (no loitering).
- Stay clear of the trees.
- If you pull out any playground equipment, you are responsible for putting it back.
- On Fridays there will be no equipment due to the large number of students out.

Student Recess Guidelines

Be prepared:

Dress for the weather

Be a good sport:

Fair teams, follow the rules

Be kind:

Include others and respect boundaries

Be safe:

Stay in sight, no hitting, wrestling, or throwing, don't touch others or their belongings

Take care of our school:

Return equipment, use benches for sitting, use equipment correctly

Be polite:

Line up quickly and quietly

Portfolios

Students create portfolios for each trimester of the school year. Portfolios are a reflection of a student's significant learning over the trimester. The portfolio content and elements vary according to family group. Portfolios support our philosophy of student reflection and student responsibility. (These portfolios may be digital for some age groups.)

We have our own report card, which is different from the one the district uses. The visual layout of the report card emphasizes the importance Chinook places on different elements of learning. We believe the social aspects of learning (The 15 Attributes for Success) are extremely important and therefore these are more prominent than the "grades" section. The fact that the report card is the last element of the portfolios is very deliberate. Our main purpose is for the child and parents to focus on the actual learning that has taken place during a trimester rather than letting a single representation, such as a letter grade, stand for the learning. Please realize that students have put a great deal of effort into their work and their reflections on their work. Please make sure you create the time to honor your students by sitting down with them and allowing them to share their work with you during Portfolio Presentations.

The student letter, the parent letter, and the teacher letter are official parts to our report card. The assessment process is incomplete until all these items are included. If a parent letter is missing, we insert a sheet of paper into the portfolio that states, "Parent Letter Missing." (See the Parent Policy Agreement in the Appendix for our policy regarding the parent letter.)

Portfolio Presentations

At the end of each trimester, every child shares their portfolio with their parents or guardians. Portfolio Presentations take place over two days and we have early dismissal on each of these two days. On the first day, the presentation times are from 1:00 p.m. to 7:00 p.m. On the second day, times are from 1:00 p.m. to 3:00 p.m. Please do not arrive within the last 45 minutes as each portfolio presentation usually takes about one hour. No appointment is necessary. When you arrive, your child will pick up his/her portfolio and guide you to a place to talk.

Please remember that during the portfolio presentation, your child will guide you through their portfolio and the discussion. We expect all students to be in charge of their own learning so they will lead the entire presentation. Your role is to ask questions and enjoy all your child's new knowledge and skill development. While attending a portfolio presentation please avoid taking the portfolio over and flipping through it yourself. This presentation itself is a valuable learning experience for your child and should feel positive.

Unlike parent teacher conferences, teachers do not take part in portfolio presentations. If you have questions after a portfolio you may schedule a meeting with your child's teacher. Please give all your attention to your child on Portfolio Presentation Day.

Public Education

Charter schools in Alaska are public schools and part of local school districts. At Chinook, we are strongly in favor of public education and we have an outstanding relationship with the Fairbanks North Star Borough School District.

Quiet School

Visitors often comment on our soft noise level. Since many students are working individually, teachers are often working with a small group, and rooms share an archway, a quiet working environment is essential.

Adult voices really carry throughout the building. To help us maintain our quiet environment, we ask all adults to speak in soft tones. This soft noise level is extremely important in the administrative assistant's/conference room since she must conduct business over the phone.

Reflective Friday

Fridays are a very important day for us. This is the time when we practice the metacognitive skills that allow students to mature into reflective thinkers. We also use this time to work on items for the trimester portfolios. Some of our reflective practices include: family group meetings, personal plan time, think time, All-School Meetings, Take-Home Journals, weekly goals, organization of binders and work.

Even though we have early dismissal on Friday (12:45), we view this day as central to the philosophy of Chinook. Since we set goals based on the examination of our week's learning and actions, Friday is not a day to be missed.

School of Choice

Chinook is a charter school, which means founders established the school based on a specific philosophy of education and strong principles. Students who attend Chinook are choosing an alternative to their designated public school. Students are required to receive their entire curriculum work here at Chinook. If a family decides the academic and social environment at Chinook does not fit with their own philosophy of education or that they cannot commit to the requirements of the school community, they are free to withdraw and return to their designated public school at any time. If a family decides to reapply, they must go through the lottery process.

Sibling List

Since we are a family-oriented school, we love to have all kids from each family as students. Sometimes that is not possible due to limited openings, so we have a Sibling List.

If one child is accepted into Chinook, and there are no openings for siblings, the siblings are placed on a separate list from the General Lottery List (See Lottery). The sibling list is updated at the close of each school year, and throughout the year if/when new students enter the school. As openings occur, we check the Sibling List before the General Lottery List. If a sibling can fill the opening, then we take that sibling. If not, we return to the General Lottery List. In other words, siblings have preference.

If, however, a parent turns down the offered spot, then the child loses his or her place on the sibling list and will need to go through the entire lottery process in order to have the possibility of attending Chinook again.

Snack

Snacks are set out in the morning by the designated chef in each classroom. Students can have snacks anytime during the morning at the specific snack area; students personally determine when they need additional energy.

We do ask for nutritious snacks, for example, vegetables, fruit, breads, etc. Each family group handles snack acquisition differently and specific teachers will let you know how snack works in each classroom.

If your child has a food allergy, please let the teacher know and add a medical note into Powerschool.

Student Openings

Chinook fills openings based on available space in certain age groups. First, we check the Sibling List for that age group. We offer these children first priority. If there is not a sibling in that age group, we offer the opening to someone from the General Lottery List. For example, if there is an

opening for a third grader, then the first third grader on the list will be called. If they turn it down, the second third grader on the list is called, etc.

If a family turns down an offered spot, they are removed from the lottery list and must go through the entire lottery process again the following year if they wish their child to have the possibility of attending Chinook.

Student/Parent Policy Agreements

In order to keep our school running smoothly it is essential for parents and students to read, understand, agree with, sign and abide by these agreements. If you do not feel comfortable signing these agreements, you need to choose a different school. See Appendix for copies of each agreement.

Student Posters

Laminated, colored posters for each student line Chinook's hallways. These posters have multiple purposes. They contain the student's name and a picture – this is one way we all learn each other's names. Yearly goals for each student are posted here. These goals are written by parents, teachers and most importantly, by the students themselves. We reflect on these goals throughout the year. Weekly goals are placed on the posters as well. These goals help students focus on the week ahead and on skills they need to build as learners and community members. We believe that all of these components of the posters help build and sustain a healthy community.

Student Rewards

We strive to create an atmosphere of self-respect and personal responsibility. We want our students to enjoy the effort they put into learning, and strive to have them work for learning- rather than working for a sticker or a party. For this reason, we do not give students external rewards.

We do celebrate such things as portfolio completion. These celebrations may include a pajama reading party, a movie, a popcorn morning or another activity.

Studios

Studios are workshops created by a Chinook community member that take place after the school day. These activities are completely voluntary. A studio committee organizes all the details. This committee sends out interest forms describing the studios, telling the costs, times, age groups that can participate, and student limits for each studio. Parents and students can then choose which studios they would like to participate in and fill out a request form. The studios fill up on a first-come-first-served basis.

Chinook community members either teach the workshop themselves (this counts for volunteer hours) or find a Fairbanks community member to teach. Some studios are free while others have a designated fee. All fees must be prepaid.

In the past, we've had Russian, Spanish, cross country skiing, Karate, swimming, yoga, drama, choir, egg dying, tie-dying, lego robotics, dinner club, running, guitar, and more. Studios are a great place to do holiday-related activities since we do not celebrate holidays within the teaching day (See Celebrations/Gifts).

Studios are NOT a day care service. Only the students who are interested and respectful should be in the studio. Please make sure your students want to participate before signing them up.

As with other Chinook activities, students are expected to follow all school rules while in a studio. Those who misbehave or choose not to follow these expectations will be sent home and asked not to attend that studio again. There will be no refund as workshop teachers often buy materials and count on specific numbers to attend. This said, studios are a great place for Chinook students to continue to learn and enjoy themselves with Chinook friends after school.

When you sign up to organize a studio, there is a short information sheet to fill out to describe your studio and any costs that may occur. Studios can meet for just one time, for one or more days per week for one month or for multiple months. They are usually offered for a specific age range. You can specify a maximum and minimum number of students. Studios can be free or may have an instruction and/or materials fee.

For studio leaders - *A district-approved volunteer must be present during the studio. Please do not provide candy or other prizes to students. We want students to work for internal rewards and to have healthy eating habits at school. Please do not use or let studio attendees play with any school materials without prior approval from a Chinook teacher. (This includes equipment or projects in the MPR). Please clean up the room you borrow so the teacher and students find it in good shape. Please communicate any of your concerns with the parent studio coordinator and/or Chinook Head Teacher.*

If the studio is held somewhere other than Chinook, helpers are needed to drive and supervise the kids. Don't forget, your time goes towards the volunteer hours needed at Chinook.

Take-Home Journals

We view the Take Home Journal (THJ) as a wonderful opportunity to get to know parents, a super place for you to communicate with your kids, and an important component of basic communication. It's a great place for parents to ask questions and to raise any possible concerns. This weekly correspondence also creates a strong sense of community.

Early each week your child's teacher may write a note to you and most Fridays, your child will write a letter to you. When this communication is completed on Friday, the THJ goes home. Over the weekend, you write a letter to your child AND an additional letter to the teacher, *two separate letters*. Take Home Journals need to be returned on Monday, at the latest, Tuesday, so that we have the week to write our letters. (Please remember we have 16 to 24 of them!) This is such an important communication tool that we require students, parents, and teachers to participate. For our Take Home Journal Policy, please see the Parent Policy Agreement in the Appendix.

Technology

We view devices as a tool for learning and for that reason all students have initial access to computers. All students learn our computer expectations; they sign an agreement to care for computers in order to maintain the privilege of using this tool. The amount of student access depends on the age and personal actions of individual students. Devices are expensive and fragile tools that must be treated with a great deal of care, like all other Montessori equipment. Misuse of this tool can result in loss of privileges, monetary compensation of the device, or other consequences deemed appropriate by the classroom teacher or the District Acceptable Use Policy. We require full parent support in teaching students to abide by the following guidelines.

Technological Devices Guidelines for Students

- *Use only your assigned device.* Devices are for school-related work only.
- Devices must be handled gently. Close, open, and set devices on tables with care.
- When carrying devices, devices must be closed and carried with two hands.
- Devices must be used on a sturdy surface: table, desk, floor table, or lap desk. *Whiteboards, benches, couch surfaces, and laps are not sturdy enough surfaces.*
- No one should have food or drinks in the vicinity of a device.
- After eating or doing activities that get hands dirty, hands should be washed before touching a device.

- Devices need to be shut down, plugged in, and stored properly at the end of the day. Wipe down devices when needed

Transportation

Parents often help transport students to activities outside of school. For information on the full driver approval process please see our Transportation Policy in the appendix of this document. If an accident occurs the driver is held liable first, so please take time to read over and, if needed, ask questions about our transportation policy before driving students.

Trips

As mentioned in the Go-Out Groups section, Chinook believes that learning takes place both in and outside of school. The Novices and Apprentices tend to take local trips, the Pioneers might take trips that involve overnight stays, and the Mentor trips are longer and further away. The type and duration of the trip depends on the intent of the individual teacher.

The role of the students on a trip is very important. The same rules of conduct and respect apply on the trip as at school. The students represent Chinook as a whole and need to be aware of this role as they venture out. Determining which students may go on the trip is the responsibility of the teacher.

We enjoy having parents accompany us on trips. The teacher defines the roles and the number of parents needed on each trip. Please remember that the teacher is ultimately in charge of the experience and is responsible for the safety and learning of all students. Participating parents need to follow the directions of the teacher throughout the planning and travel process. If you would like to chaperone a trip, you need to be enthusiastic about working with all the students in the class, not just your own. Remember, the teachers will really need you to assist, not see yourself as another participant.

Volunteers

We believe parent involvement in a student's education is essential. We ask all families to volunteer 45 hours per school year. Many parents volunteer here at school while others ask to take jobs home. If you wish to do take-home jobs, please check with your child's teacher. In order to volunteer with children, the parents will need to complete the district's Volunteer Packet.

Chinook exists because all of us (students, parents, and teachers) work together. So when parents do volunteer work, they may be working in various places within the school, not just in their child's family group. Coming to school and working only with your own child is not considered volunteer hours.

Please schedule your volunteer time throughout the trimester. We often do not have time to assemble jobs at the end of the trimester, as we are totally focused on portfolio preparation. Please let your child's teacher or our administrative assistant know in advance when you want to volunteer so they can plan for you during an appropriate time.

Volunteer hours may be met by:

- a. participating on a committee.
- b. working directly with students as a tutor (although, working solely and directly with your own child does not count toward volunteer hours), teaching a studio class or assisting in the classroom. This requires participation in a Chinook training program.
- c. helping with the maintenance of the building (painting, cleaning, and repairs, etc.).
- d. secretarial work, librarian, answering phones, etc.
- e. working at home (typing, baking, phone calls, etc.).
- f. assisting in special projects, activities and fundraisers.
- g. attending all-school events (BBQ, family meetings, etc.)
- h. Attending trips (log actual hours)

Work Room

This room is designed for work, holding all our paper, laminators, paper cutters, markers, bookbinding material, etc. This area is available to parents, assistants, and teachers. Because of the equipment, younger students are not allowed in this area.

We ask that all parents train to use the equipment (staff will provide training as needed). By using equipment correctly we can meet our goal of keeping even the most expensive machines in good working order.

Please keep this small room clean and put away materials when you finish a project.

Yearly Goals

Each teacher writes a yearly goal for each of the students in their class. The parents write a goal for each of their children, and the students write a yearly goal for themselves. These are typed, laminated, and displayed on the students' individual posters in the hallway.

These goals are viewed as the child's road map for the year. They are often used as a basis of reflection and weekly goal setting. We see these goals as the student's promise to Chinook – "These are the goals I'm working on this year."

The parent and child at the May portfolio presentation assess how the child has done on their yearly goals and discuss goals for the upcoming school year. Please take these goals seriously and get them to your classroom teacher in a timely manner.

Appendix

- I. Chinook Montessori Charter School Learning Contract
- II. Chinook Montessori Charter School Parent Policy Agreement
- III. Chinook Montessori Charter School Student Policy Agreement
- IV. Chinook Montessori Charter School Transportation Policy
- V. FNSBSD Field Trip & Go-Out Group Release and Waiver
- VI. Chinook Morning Drop off Guidelines
- VII. Fifteen Attributes of Success
- VIII. Chinook 2023-2024 Calendar

**Chinook Montessori Charter School
Learning Contract**

As stated in the Charter and agreed to by each parent, students will be on time and will attend school on a regular basis. Parents will try to schedule vacations in conjunction with school breaks and holidays. A vacation is considered an absence unless a Learning Contract has been signed in advance and subsequently followed.

If the Learning Contract is followed and meets teacher expectations, it will be considered continuous learning and a student contact day rather than an absence. If the Learning Contract is not completed the student will be considered absent. After ten absences, regardless of reason, a student's enrollment at Chinook is jeopardized and the situation will be considered at an intervention meeting to determine if there is a violation of A.S. 14.30.010 or the Chinook Parent Agreement form.

**Chinook Montessori Charter School
Learning Contract**

I agree to abide by this Learning Contract and will ensure that all requirements are met during my (child's) absence from school. I understand that I have five school days after my return to have the requirements completed and turned in to my teacher. I have attached our teacher-approved learning plan.

Dates of Learning Contract: _____ **Due Date:** _____

Literacy _____

Math _____

Going Beyond Project _____

Student's Signature _____ **Date** _____

Guardian's Signature _____ **Date** _____

Teacher's Signature _____ **Date** _____

Chinook Montessori Charter School

Parent Policy Agreement

The following is expected from our entire population in order to ensure the continual success of our school. Carefully consider the following and initial to indicate you have read each item.

I will demonstrate my commitment to Chinook Montessori Charter School by:



_____ **Reading and agreeing to the 2023-2024 Community Field Guide** (See QR code).

_____ **Speaking politely to students and staff members.**

_____ **Ensuring that my child will arrive and depart school on time and will attend school on a regular basis.**

- a. Children must be picked between 2:45 and 2:55 p.m. Monday through Thursday and 12:55 p.m. on Fridays. If attending a studio, pickup is promptly at 4:00pm.
- b. Dismissal will be from classroom doors.
- c. After dismissal, a parent or guardian must directly supervise children at all times. This includes all areas of the school property, i.e. classrooms, hallways, parking lots, the playground, etc.
- d. After ten unexcused absences, or a combined total of 10 tardies or late pickups, you will be notified in writing. At 20 tardies or late pickups, a letter will be sent requiring the family to meet with the intervention team for the purpose of a resolution.

_____ **Monitoring all homework assignments each evening.**

_____ **Communicating with the teachers and my child:**

- a. by creating a yearly goal for my child's Individualized Learning Plan.
 - A written parent goal for each child must be submitted at the beginning of the first trimester of the school year.
- b. through a weekly take-home journal.
 - After persistent missed parent letters to the child and/or teacher, a letter will be sent requiring the family to meet with the intervention team for the purpose of a resolution.
 - By attending all of my child's portfolio presentations.
 - Unless prior arrangements are made, the portfolio conference must be held on the designated portfolio dates at the school site. If a portfolio conference is missed, a letter will be sent requiring the family to meet with the intervention team for the purpose of a resolution.
- c. by writing a letter to my child to be included in my child's portfolio.
 - Parent, teacher and student letters are part of the child's permanent student record and must be completed before the end of each trimester. If two letters are missing from a portfolio within a two-year period, a letter will be sent requiring the family to meet with the intervention for the purpose of a resolution.

_____ **Actively participating in Chinook Montessori Charter School by providing 15 hours of my time per trimester (approximately five hours each month). Use the Google Form to log your hours, linked on the school website.**

_____ **Understanding that attending Chinook Montessori Charter School is a long-term commitment. Families applying must intend to remain at Chinook until their child enters high school.**

As there is a limit to the number of students who may attend Chinook Montessori Charter School and there is a waiting list, failure to abide by the terms of this contract, as stated above, or inability to agree to a mutual solution will result in withdrawal from Chinook with the option of enrolling in another education program. I understand and agree that the Chinook Board, after a recommendation from the intervention team, will make the final decision regarding the withdrawal of my child from the Chinook Montessori Charter School.

I have read and agree to the above parent policy.

My Student's(') Name(s):

Guardian's Signature _____

Date _____

Chinook Montessori Charter School

Student Policy Agreement

I understand that as a condition of enrolling at Chinook Montessori Charter School I agree to and will fully comply with the following conditions (**please initial each box**):

____ **To attend school each day** and follow the school Attendance Policy.

____ **To be respectful** of myself, others at school, and school property. I will be polite to the staff and students.

____ **To be responsible for my own behavior.** I will use the Chinook Attributes of Success to be mindful of my words, actions, and body.

____ **To follow the school district discipline policy** as stated in the “Student Rights, Responsibilities and Behavioral Consequences” handbook. QR code brings you to the handbook.



____ **To do my best.** I will put forth my best effort in the classroom and at school.

____ **To comply with the philosophy of Chinook,** including a willingness to work independently, be a good role model, contribute to the school community and take full responsibility for my actions.

Consequences for Non-compliance

If students do not adhere to these expectations they promptly call their parents. In certain cases of disrespect, violence, or vandalism, students must be picked up immediately by their parents or guardians. These cases will also result in an immediate Intervention Meeting with teachers and possible suspension or withdrawal from Chinook Montessori Charter School.

If suspended, the student and parents will also be required to attend a re-entry meeting with the teacher where the student will present an apology letter.

If withdrawn, the student will have the option of enrolling in the district’s other programs. You will not be able to reapply at Chinook Montessori Charter School.

Student’s Signature _____ **Date** _____

As parents/guardians, we agree to support the discipline plan, educational methods and underlying philosophy of Chinook Montessori Charter School.

Guardian’s Signature _____ **Date** _____

As teachers, we agree to be consistent with our expectations as stated above and in the charter.

Teacher’s Signature _____ **Date** _____



Transportation Policy

In completing this form 3+ days prior to the first field trip, I am volunteering to provide pupil transportation on an individual basis for school sponsored programs, i.e., field trips, etc., at Chinook Montessori Charter School for the _____ school year.

I understand and agree as shown by my initials below that each of the following conditions are met:

- ____ I am an FNSBSD approved volunteer for the entirety of the school year.
- ____ I am at least 21 years of age and have a current and valid driver license (attach copy).
- ____ I maintain auto liability insurance in the minimum amount of \$100,000/\$300,000 bodily injury and \$25,000 property damage and will maintain such coverage throughout the school year (proof of insurance showing the limits attached). If an accident occurs, drivers are held liable.
- ____ I maintain a current vehicle registration (copy attached).
- ____ The vehicle is equipped with operational seat belts.
- ____ I have no DUI convictions within the past 3 years and no pending DUI cases.
- ____ I have no excessive speeding or reckless endangerment tickets within the past 3 years.
- ____ I am not a registered sex offender or registered child kidnapper.

While driving students, I understand and agree to abide by the following rules:

- ____ I will have no firearm or weapon on my person or in the vehicle while transporting students.
- ____ I will not utilize a cell phone for any reason while the vehicle is in motion.
- ____ I will not be under the influence of, or have on my person or within the vehicle, any level of alcohol or drugs. I will not be under the influence of any medication that may impair my ability to operate the vehicle safely.
- ____ I will not smoke, use tobacco products, or permit smoking or use of tobacco products while driving students. No tobacco products will be visible to students.
- ____ I will notify the school immediately if there is a vehicle delay or accident.
- ____ I will not transport a lone student who is not a family member.
- ____ I will ensure that all occupants are wearing a seat belt at all times whenever they are in the vehicle.
- ____ I will use a booster seat for students under age eight (8), unless the child has reached four foot-nine inches (4' 9") in height. If a booster seat is required, the child's parent will provide it.
- ____ I will not allow any non-family member/student 12 years of age or under to ride in the front passenger seat.

Signature: _____ Printed Name: _____ Date: _____

Address: _____ Phone# _____

Chinook Use Only-Please initial boxes upon verification, sign and date.

____ Approved volunteer for current school year ____ SOA Courtview ____ Copy of insurance, registration & driver's license

Verifiers Printed Name _____ Verifiers Signature _____ Date _____

Fairbanks North Star Borough School District
Field Trip/Go-Out Group Release and Waiver

I, _____, as parent or legal guardian of a student participant, _____, in Chinook Montessori Charter School's 2023-2024 field trips and go-out groups and sponsored by the Fairbanks North Star Borough School District (FNSBSD), recognize that some activities have risks associated with participating, including but not limited to those of bodily injury, partial or total disability, paralysis or even death.

Knowing these risks and in consideration of being permitted to participate in the Chinook Montessori Charter School's 2023-2024 field trips and go-out groups provided at the FNSBSD Chinook Montessori Charter School, I, for myself, my spouse, legal representatives, heirs, and assigns, hereby release, waive and discharge the FNSBSD and their employees, agents, and volunteers from all liability to myself, my spouse, legal representative, heirs, and assigns for any and all loss or damage, and any claim or damages resulting therefrom, on account of injury to my student participant's person or property, even injury resulting in death, whether caused by the negligence or otherwise during participation in the event.

I accept full responsibility for the risk of bodily injury, death or property damage due to the negligence of releases or otherwise and I accept full responsibility for the cost of treatment for any injury suffered while taking part in the Activity. I agree to indemnify the releases and each of them from any loss, liability, damage or cost they may incur due to my presence in the activity whether caused by the negligence of the releases or otherwise. I expressly agree that this release, waiver and indemnity agreement is intended to be as broad and inclusive as permitted by the laws of the State of Alaska and that if any portion thereof is held invalid, it is agreed that the balance shall continue in full legal force and effect.

I hereby give my consent, in the event of injury or illness, for emergency medical treatment, hospitalization, or other medical treatment as may be necessary for the welfare of the above named student, by a physician, qualified nurse, EMT and/or hospital. Further, I hereby waive on behalf of myself and the above named student, any liability of the School District, its agents or employees or volunteers arising out of such medical treatment.

I understand this authorization is given in advance of any required diagnosis, treatment, or hospital care and provides authority and power to the aforementioned agent(s) to give specific consent to any and all such diagnosis, treatment or hospital care which a licensed physician may deem necessary.

I understand that the Fairbanks North Star Borough School District, its employees and its Board assume no liability of any nature in relation to the transportation or treatment of the said minor. I further understand that all costs of paramedic transportation, hospitalization, and any examination, X-ray, or treatment provided in relation to this authorization shall be my responsibility.

I understand that by signing this form I am signing a blanket field trip and Go Out Group permission slip for the 2023-2024 school year. I understand my child will take walking field trips, travel in cars with approved drivers, or via school bus. It is my responsibility to inform Chinook staff if I do not want my child to attend a field trip or go out group after being notified of the trip through weekly classroom newsletters, email or classroom door signs at least 24 hours prior. Additionally, it is my responsibility to provide a car seat for children under 8 who are under 4' 9" and less than 65 pounds for my child if traveling in a car with a parent volunteer.

I HAVE READ AND UNDERSTAND THE RELEASE SET FORTH ABOVE AND EXECUTE IT VOLUNTARILY.

Signature of Participant, Parent or Guardian

Date

Parking Lot Guidelines

Chinook Morning Drop Off Guidelines



Park & Walk

- It's important to keep the flow of traffic moving. If you need to get out of your vehicle for any reason, park in the park and walk sections.
- Use the far entrance to enter the gravel parking lot

Stop & Drop

- Ensuring student safety, have your child exit the passenger side of the vehicle.
- Use the entire unloading zone. The start of the cones near the playground to the staff parking section.
- When a car leaves, pull into the next available spot.

Our goal is to provide a safe & quick way for parents to drop off students that is traffic jam free.

Fifteen Attributes of Success

Oxford the Muskox

Oxford shows caring when she helps protect the babies in the herd from predators.

Connie the Caribou

Connie shows unity when migrating with her family across the Alaskan tundra.

Denali the Mountain Goat

Denali shows self-discipline when carefully navigating steep cliffs.

Shadow the Raven

Shadow shows innovation when he uses creative ways to survive the Alaskan winter.

Gary the Grizzly Bear

Gray shows gratitude for the abundance that the Alaska summer provides.

Sunny the Otter

Sunny shows optimism with her playful and positive attitude.

Ellie the Loon

Ellie shows empathy when she lets her chicks ride on her back to help them stay warm.

Bucky the Beaver

Bucky shows initiative when he's busy building his lodge.

Harry the Moose

Harry shows humility by not using his large presence to intimidate others.

Sylvester the Fox

Sylvester shows curiosity when investigating new smells in his environment.

Journey the Salmon

Journey shows perseverance while traveling upstream to his birthplace.

Professor Hoot the Owl

Professor Hoot shows metacognition while wisely perched in a tree.

Gabby the Goose

Gabby shows productive communication while flying in a V form.

Captain America the Eagle

Captain America Shows integrity by representing strength.

Millicent the Mosquito

Millicent shows courage by standing up to things that are much bigger than she is.

2023-24 CHINOOK CALENDAR

[HTTPS://WWW.K12NORTHSTAR.ORG/CHINOOK](https://www.k12northstar.org/chinook) * (907) 452-5020

AUGUST

10 TEACHER WORK DAY (NO SCHOOL)
11-15 PROFESSIONAL DEV. (NO SCHOOL)
16 TEACHER WORK DAY (NO SCHOOL)
17 FIRST DAY OF SCHOOL

| AUGUST | | | | | | |
|--------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | | |

| JANUARY | | | | | | |
|---------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |

JANUARY

1-5 WINTER BREAK (NO SCHOOL)
8 TEACHER WORK DAY (NO SCHOOL)
15 HOLIDAY (NO SCHOOL)

SEPTEMBER

4 HOLIDAY (NO SCHOOL)
5 PROFESSIONAL DEV. (NO SCHOOL)

| SEPTEMBER | | | | | | |
|-----------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |

| FEBRUARY | | | | | | |
|----------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | | |

FEBRUARY

12-16 PORTFOLIO PREP WEEK
16 END OF 2ND TRIMESTER 61 DAYS
21-22 PORTFOLIO PRESENTATION
(EARLY OUT)
23 CELEBRATION DAY!

OCTOBER

23 PROFESSIONAL DEV. (NO SCHOOL)
30-NOV 3 PORTFOLIO PREP WEEK

| OCTOBER | | | | | | |
|---------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

| MARCH | | | | | | |
|-------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

MARCH

1 SCIENCE FAIR
6-8 PROFESSIONAL DEV. (NO SCHOOL)
11-15 SPRING BREAK (NO SCHOOL)

NOVEMBER

13 END OF 1ST TRIMESTER 59 DAYS
8-9 PORTFOLIO PRESENTATIONS
(EARLY OUT)
10 CELEBRATION DAY!
22 EARLY OUT
23-24 HOLIDAY (NO SCHOOL)
27 PROFESSIONAL DEV. (NO SCHOOL)

| NOVEMBER | | | | | | |
|----------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | | |

| APRIL | | | | | | |
|-------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | | | | |

APRIL

15 PROFESSIONAL DEV. (NO SCHOOL)

DECEMBER

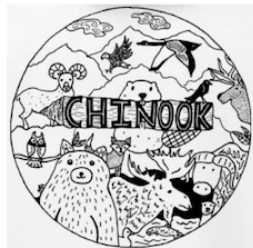
20-23 EARLY OUT
25-29 WINTER BREAK (NO SCHOOL)

| DECEMBER | | | | | | |
|----------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

| MAY | | | | | | |
|-----|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |

MAY

6-10 PORTFOLIO PREP WEEK
10 GRADUATION!
14-15 PORTFOLIO PRESENTATION
(EARLY OUT)
16 TRANSITION DAY (EARLY OUT)
17 LAST DAY OF SCHOOL!
20 TEACHER WORK DAY (NO SCHOOL)



Where everything is possible!